

TOCKENHAM PARISH COUNCIL

Monday 3rd July 2017

Dear Councillor,

You are summoned to a Meeting of the **Tockenham Parish Council**, which will be held on **Tuesday 4th July 2017** in the **Village Hall, Tockenham** at 7.00 p.m.

Danielle Crawford
Tockenham Parish Clerk

NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

Public Question Time – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest – in accordance with Wiltshire Council’s Members Code of Conduct, as adopted July 2012.**
3. **Minutes** – To receive and sign as a true record:-

Minutes of the meeting of the Parish Council held on Tuesday 9th May 2017.

4. **Clerks Report**
 - i. W.W.1 Commemorative trees (to note)
 - ii. SSEN Grants Free H5 Adventure Day Ridgeway Newsletter Wiltshire (to note)
 - iii. Police and PCC Survey (to note)
 - iv. *Universal Credit is being rolled out across Wiltshire* (to note)
 - v. Wiltshire Housing Site Allocations Plan - Advance notice of consultation (to note)
 - vi. Wiltshire & Swindon History Centre (to note)
5. **Planning** – To consider the applications below
 - a) Planning application no applications were received.
 - b) New system of Electronic Planning Consultations (To Note)

6. Finance and Administration – To consider financial matters and to receive notification of any further matters for consideration.

i)	Clerks Salary –June and July 2017	£166.47
ii)	HMRC Clerk PAYE – June and July 2017	£41.21
iii)	Village Planters payable Julie Marshall	£100
iv)	Flower Competition prize	£40

To discuss the annual accounting statements for 2015-2016 2016 – 2017 – Current Clerk has requested an extension from the External Auditors.

Errors found in previous submitted records and resubmissions required.

7. Highway Matters

a) Highway matters for reporting.

For Parish Steward - Clear pavement and overhanging trees along A3102

Footpath behind same stretch of road - need to view and assess. Contact Rights of Way Steward if necessary.

b) Highway Updates to be received. None received

8. Neighbourhood Area Plan / Parish Plan – Update to be received from Councillors. Update after Broad Town's meeting of last week.

9. Play Area – no update received.

11. Councillors Reports and Items for Next Meeting, which cannot be dealt with by the Clerk and which do not require a policy decision other than referral to the next meeting.

11. **Councillors Reports and Items for Next Meeting**, which cannot be dealt with by the Clerk and which do not require a policy decision other than referral to the next meeting.

Date of Next Meeting – 5th Septmeber 2017