

TOCKENHAM PARISH COUNCIL

Sunday 5th March 2017

Dear Councillor,

You are summoned to a Meeting of the **Tockenham Parish Council**, which will be held on **Tuesday 7th March 2017** in the **Village Hall, Tockenham** at 7.00 p.m.

Diana Kirby
Chair of Tockenham Parish Council

NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

Public Question Time – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)

Reports from Wiltshire Councillor – an opportunity to put questions to and receive information from Wiltshire Councillor Allison Bucknell.

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest – in accordance with Wiltshire Council’s Members Code of Conduct, as adopted July 2012.**
3. **Minutes** – No minutes received from meeting of 10th January
4. **Clerks Report**
 - a) **Police Presence in Community**
Local officers invited to attend monthly coffee morning.
 - b) **Proposal for Crematorium at Junction 16**
Update from Councillor Mike Knight.
 - c) **Consultation for Development at Green Farm, Lyneham**
Update from Cllr Kirby
 - d) **Great British Spring Clean 2017**
Update from Cllr Kirby

e) Signage for Greenway

Councillor Marmoy has requested that signage be erected to assist delivery drivers to distinguish between properties with the same numbers, particularly those located in the village and those with a Greenway address. **UPDATE from Cllr Marmoy**

f) Big Pledge

Theme for 2017 set around World Athletic Championships. More info to follow.

g) Council to go to Purdah from 15th March

To confirm steps to be taken. Can we still hold Annual Parish Meeting in April?

5. Planning

6. Finance and Administration – To consider financial matters and to receive notification of any further matters for consideration.

i) To review results of Annual Return 2015/2016 including Auditor's report. To note – Notice of Conclusion of Audit has been posted on Village website, as required.

ii) Audit process for 2016/2017 to commence from end March

ii) To approve any payments required:

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|---|--------------|
| a. Invoice for extra work created for Audit from Grant Thornton | £375.00+ VAT |
| b. Bulldog Sheds and Fencing | £2,220.00 |

To consider any invoices received since the preparation of the agenda, if any.

7. Highway Matters

a) Highway matters for adding to Parish Steward Spreadsheet / My Wiltshire app

b) Updates –

Surface Dressing and associated works – proposed road closure, 15th February 2017 – Did not take place. Hopefully just delayed for 1-2 months

- 8. Neighbourhood Area Plan / Parish Plan** – Update to be received from Councillors on the current situation with regards to the NEW-V scheme.
 - **Update on situation with Broad Town Parish Council**
 - **Review options now open to Tockenham**
- 9. Play Area *** – Update to be received from Councillors. Work on Fence has commenced.
- 10. Councillors Reports and Items for Next Meeting**, which cannot be dealt with by the Clerk and which do not require a policy decision other than referral to the next meeting.
 - Standing Orders
 - Changes in Rights of Way