

## Tockenham Neighbourhood Area Plan

Minutes of meeting of Thursday 28 September 2017

Present: Diana Kirby (DK), Geoff Cowling (GC), Stuart Richardson (SR), Cllr Allison Bucknell (AB), David Barnes (DB), Rachma Abbott (RA)

- 1) Welcome and apologies for absence – all members were present.
- 2) Minutes of the last meeting (24/8/17) agreed. Prop GC Sec AB agreed by all. Action from previous meeting's minutes: SR has started to redraft plan. DK has contacted Jo Foster, all other actions completed.
- 3) Public question time: no members of public present and no questions received
- 4) Note comments in correspondence received from Historic England (previously circulated) There is a discrepancy between the numbers reported by HE in terms of listing i.e. "the area contains 2 Grade II\* and 21 Grade II Listed Buildings, and 1 Scheduled Ancient Monument." and the figures used in the report (17). It is thought this is because there are both structures and buildings. Action DK to clarify. Otherwise no action needed as care for historic nature of buildings etc. will be included in the Plan.
- 5) Update on Wiltshire Council Link officer – Jo Foster DK has been in contact and sent Terms of Reference and Consultation Strategy documents to Jo. JF is also assisting Lydiard Millicent with their Neighbourhood Plan so is apprised of NEW V background. JF won't attend meetings here but can meet in Chippenham. AB offered option of skype meeting.
- 6) Preparation of the draft Plan. SR raised concerns of getting correct and clear connection with legislation links. Discussion about the best way forward with plan. There is need for plan that will effectively meet criteria on examination by LA officers but also that effectively focusses on the policy intentions of Tockenham (as evidenced). Placing of appendices was also discussed. Actions: SR to look at policies; DK to look at Common Places issues; GC & RA to read Community Plan to assess community wishes as lens to focus Neighbourhood Plan in relation to:
  - a. Description of village
  - b. NEW-V Wide Policies that related to Tockenham
  - c. Policy aspects where Tockenham wish to impact WCS in line with evidenced preferences. (Land Use related)
- 7) Accumulation of previously gathered evidence – still work in progress.
- 8) Consider possible timetable of process – it was felt this needed to be updated to have draft Plan ready for approval at the January Parish Council meeting.

9) AOB – Photographs of parked cars along Orchard Lane, Tockenham Corner & elsewhere should be taken in daylight to illustrate issues raised.

10) Date of next meeting 23 October 2017 at 2 p.m. (Action: DK to book village hall)

Update – meeting time now changed to 4.30 pm

Notetaker: RA