

TOCKENHAM PARISH COUNCIL

Wednesday 4th March 2015

Dear Councillor,

You are summoned to a Meeting of the **Tockenham Parish Council**, which will be held on **Tuesday 10th March 2015** in the **Village Hall, Tockenham** at 7.00 p.m.

Emily Maiden

Tockenham Parish Clerk

NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

Public Question Time – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)

Reports from Wiltshire Councillor – an opportunity to put questions to and receive information from Wiltshire Councillor Allison Bucknell.

Report from Neighbourhood Policing Team – to receive the latest Police report should any statistics for the village be available.

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest – in accordance with Wiltshire Council's Members Code of Conduct, as adopted July 2012.**
3. **Minutes** – To receive and sign as a true record the Minutes of the meeting of the Parish Council, held on Tuesday 13th January 2015. Copy attached.
4. **Clerks Report**

a) Liaison Group with Lyneham and Bradenstoke – The Parish Clerk has received correspondence from Lyneham and Bradenstoke Parish Council on the creation of a 'Liaison Group' for neighbouring parishes, see attached **Appendix A**.

The Council's instructions are sought.

b) Register of Electors – The Parish Council is asked to note the amendments to the Register of Electors, attached **Appendix B**.

c) Update on Edmonds Garage development, Lyneham – See attached report, **Appendix C**.

d) Correspondence received since the circulation of the agenda, if any.

- 5. Finance and Administration** – To consider financial matters and to receive notification of any further matters for consideration.

To approve any payments required:

a)	Clerks Salary –Feb 2015 + March 2015	£164.83
b)	HMRC Clerk PAYE –Feb 2015 + March2015	£41.21
c)	RoSPA	£75

To consider any invoices received since the preparation of the agenda, if any.

- 6. Highway Matters**

- a) Highway matters for reporting
- b) Local Highway and Streetscene Community Team

- 7. Neighbourhood Area Plan / Parish Plan** – Update to be received from Councillors.

- 8. Play Area** – Update to be received from Councillors.

A copy of the recent RoSPA Inspection Report is attached, **Appendix D**.

- 9. Emergency Planning** – Update to be received from Councillors.

- 10. Councillors Reports and Items for Next Meeting**, which cannot be dealt with by the Clerk and which do not require a policy decision other than referral to the next meeting, which will be held on *Tuesday 14th April 2015 (Annual Parish Meeting)*.